Race Officials Committee Minutes

The Race Officials Committee will meet at 09:00 – 18:00 hours on Monday 8 November 2010 at the Divani Caravel Hotel, Athens, Greece

Please refer to the ISAF website www.sailing.org for the details of the submissions on this agenda/referred to in these minutes.

1. Welcome & Introductions
2. Minutes of the Previous Meeting
3. Obituaries
4. Strategy and Development
5. Executive Committee Meeting
6. Race Management Policies
7. Rule 42 Internet-Based Training and Library
8. Internet-Based Application System
9. Grouping of International Judges and International Measurers
11. Technology in Sailing
12. Race Officials Budget
13. ISAF Regulations
15. International Measurers and Equipment Inspection
16. Performance Reporting System
17. Designated MNAs of Race Officials
18. Conflict of Interest/Code of Conduct
19. Major Events
20. Appointments of Race Officials
21. Race Officials Reporting Systems
22. Race Officials Conferences
23. Race Officials Seminar and Clinic Programme
24. Appointment of Seminar Instructors
25. Race Officials Publications
26. Q&A Panel
27. Racing Rules Submissions
28. Standard Sailing Instructions for SWC Events
29. Umpired Fleet Racing Rules – Addendum Q
30. ISAF Race Officials Uniforms
31. Reports from the Race Officials Sub-committees
32. Annual Report
33. Any Other Business
34. Summary of Meeting
35. Race Officials Performance Investigations
36. Race Officials Commendations
37. ISAF Race Officials Appointments

Present:
Charley Cook (USA) - Chairman
Josje Hofland (NED) – Vice-chairman
Patrick Bergmans (BEL)
Bernard Bonneau (FRA)
John Parrish (NZL)

Dimitris Dimou (GRE)
Sally Burnett (GBR)
Jan Stage (DEN)
Ross Wilson (AUS)

Eric Tulla – Vice-President

In Attendance
Antonio de la Madrid – ISAF Competitions Manager
Barbara Beigel-Vosbury (USA) - Olympic Classes representative

Apologies
Ronald McCracken

1. Welcome & Introductions
The chairman welcomed the members of the Race Officials Committee and invited John Parrish and Barbara Beigel-Vosbury to join the committee at the table.

2. Minutes of the Previous Meeting
(a) Minutes
The committee noted the minutes of the Race Officials Committee meeting of 10 November 2009. The minutes can be downloaded at www.sailing.org/meetings.
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(b) Minutes Matters Arising

There were no matters arising not covered elsewhere on this agenda.

3. Obituaries

The committee respectfully noted the loss of the following Race Officials during the period November 2009 and November 2010:

Geoffrey Myburgh (RSA), IJ – 2 March 2010
Joseph Tapert (USA), IJ/IU – 13 April 2010
Jacques Simon (CAN) – 12 May 2010
Jack Cameron (CAN) – 1 October 2010

4. Strategy and Development

To note the progress of the Race Officials Committee and the Sub-Committees in the following areas in respect of the ROC’s strategic plan:

(a) Recruiting and training race officials, particularly from under-served areas
(b) Expanding seminar programme to under-served areas
(c) Linkage with coaches and athletes

Jan stated that the IUs are going to get better feedback from competitors each day. This is going to be trialled at Sailing World Cup Events with a formal procedure. Sally stated that it was important to get additional input outside the Sailing World Cup Events as well. Dimitris stated that the International Measurers were talking to all the classes on this subject.

The Chairman requested that the four sub-committees look at better ways to develop coaches/athletes
(d) Relationship between ROC and Equipment Committee, and their respective Sub-committees
Not discussed
(e) Development of the Performance Reporting System
Not discussed
(f) The development of a procedures manual to replace the portions of Regulation 33 that govern the appointment of race officials.

The Chairman noted that the RM procedure manual should be a stripped down version to include the manuals. A discussion took place on whether to have a Manual outside the Regulations. The chairman requested setting up a working party to look at this in more detail, with a representative from each sub-committee.

5. Executive Committee Meeting

Not discussed
6. Race Management Policies

(a) To review the existing race management policies, receive input from the Coaches and Athletes Commissions and the Olympic Classes Sub-committee.

The Chairman explained that the race management policies are now under review and that there will be a meeting in Southampton in December to work on this further.

Ross Wilson noted that coaches and athletes requested more final races and fewer qualifiers.

(b) To make recommendations to the Executive Committee and Council.

No recommendations.

7. Rule 42 Internet-Based Training and Library

To receive a status report on this project.

Sofia gave a brief update on the Rule 42, and area has been set up on the website where eventually there will be videos and all the relevant documents. The Working party consists of Sofia Truchnowicz, Jack Lloyd and Jim Capron. They have been looking onto an E-Learning program www.moodle.com. This will allow Sailors to go onto the ISAF site and then click on the moodle site. Access will be authorised by their Sailor ID. It is hopeful it will go live trial in 8 weeks. The committee expressed a desire for the website to be re-designed.

Recommendation to the Council: ROC recommends that the Rule 42 E-learning project proceed in parallel for 2011 with the Rule 42 Advising Programme (by members of the Rule 42 Working Party provide training and support at events)

8. Internet-Based Application System

(a) To receive a report on the 2010 applications process

A report was given by the Chairman on behalf of Patrick Bergman. There were several types of problems:

1. Applicants with Mac's still had some problems filling out the PDF form;
2. Many applicants did not use a Sailor ID (15%);
3. Many applications came in by fax, mail, unusable PDF print (19%), their data had to be re-entered manually;
4. Many applications came in after the September 1st deadline (20%);
5. A very large number of ancillary documents came in very late (up to 30/week during October).

(b) To schedule a workshop in Southampton to refine the process for 2011

There will be a follow up Meeting in December to go through how the procedure worked this year, and to iron out any problem the Sub-Committees/Race Officials had, and to go through the procedure to go fully online next year.

9. Grouping of International Judges and International Measurers

To discuss the need to provide more information to the Events Appointment Working Party in respect of IJs and IMs

Jan stated that a discussion paper was sent out 6 weeks ago with an outline proposal of a way forward. A potential problem with the IJs is the numbers involved and a need for entry criteria. The chairman stated he would like the IJs and IMs to provide more information to the ISAF Working Party with a target of this being in place by 2012. The IMs have problem as there are about 90 Classes involved and they have to test the ERS. Josje stated the
importance of all working together from the different sub-committees and the need for a paper for the executive to agree.

10. **Olympic Commission Report**

(a) To note the Olympic Commission Report and related submissions

Chris Atkins, Chairman of the Events Committee gave a presentation on the Olympic Commission report

(b) To make recommendations to Council and the Events Committee

No recommendations.

11. **Technology in Sailing**

(a) Deferred submission 082-09

The Committee considered submission 082-09 from Hungarian Yachting Association and Russian Yachting Federation about Tracking System and electronic control of the starting line and course.

*Recommendation to Council: Reject*

*Current technology is not at a level that permits cost-effective OCS identification. The ROC recommend the ISAF Executive Committee continue its work with the Technology Working Party.*

(b) Deferred submission 088-09

The Committee considered submission 088-09 from Deutscher Segler-Verband about Tracking system for tracking and race management.

*Recommendation to Council: Reject*

*Current technology is not at a level that permits cost-effective OCS identification. The ROC recommend the ISAF Executive Committee continue its work with the Technology Working Party*

(c) Deferred submission 089-09

The Committee considered submission 089-09 from Polish Yachting Association about Tracking System.

*Recommendation to Council: Reject*

*Current technology is not at a level that permits cost-effective OCS identification. The ROC recommend the ISAF Executive Committee continue its work with the Technology Working Party*

12. **Race Officials Budget**

(a) Expenditure 2010

To note the expenditure for the period November 2009 to date

The Chairman gave an update of the expenditure for the actual period.

(b) Budget 2011

To discuss the proposed budget for 2011

The proposed budget was presented by the Chairman, subject to approval by the Council Committee.
It was noted that the development grant program worked quite well but it was felt that it did not have enough structure. The Chairman appointed John Parrish to lead a working group on this.

13. ISAF Regulations

   (a) Submission 047-10
   The Committee considered submission 047-10 from the Chairman of the Racing Rules Committee and the Chairman of the Constitution Committee about Regulation 31.1.2
   
   Recommendation to Council: No recommendation

   (b) Submission 109-10
   The Committee considered submission 109-10 from the Chairman of the Events Committee about new Regulation 17.3-ISAF Sailing World Cup.
   
   Recommendation to Council: No recommendation


   (a) Submission 146-10
   The Committee considered submission 146-10 from RS:X International Class Association about International Juries decision in respect of Class Rules infractions.
   Withdrawn

   (b) Submission 147-10
   To consider submission 147-10 from RS:X International Class Association about Class Rules protest and make a recommendation to Council.
   Withdrawn

15. International Measurers and Equipment Inspection

   (a) Procedures
   To discuss non-class specific inspection of equipment procedures.
   Not discussed

   (b) Submission 141-10
   The Committee considered submission 141-10 from the Royal Yachting Association about Rating Systems.
   Recommendation to Council: Defer.
   ROC recommends that a working party be formed to study this issue and to develop training and testing materials. The ROC recommends that expertise from the following committees be included on the working party: Equipment, Special Regulations and Oceanic and Offshore. The ROC recommends that the Executive Committee appoint this working party and provide adequate staff support with the objective of reporting at the 2011 Annual Conference
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(c) Submission 142-10

The Committee considered submission 142-10 from the Chairman of the International IRC Owners Association about Rating Systems.

Recommendation to Council: Defer

ROC recommends that a working party be formed to study this issue and to develop training and testing materials. The ROC recommends that expertise from the following committees be included on the working party: Equipment, Special Regulations and Oceanic

(d) Submission 143-10

The Committee considered submission 143-10 from the Chairman of the Race Officials Committee about appointment to additional classes.

Recommendation to Council: Approve

16. Performance Reporting System

To receive an update on the Performance Reporting System from the Chairman

Not discussed

17. Designated MNAs of Race Officials

(a) Update report

To receive an update on the Designated Nationalities for Race Officials from the ISAF Competitions Manager

Not discussed.

(b) Database

To receive a report from the Competitions Manager about conflicts in nationality in the database.

Recommendation: ROC recommends that the database be thoroughly reviewed, updated and corrected

18. Conflict of Interest/Code of Conduct

(a) Update report

To receive an update on the development of Guidelines for the assessment of conflicts of interest.

A report was given by Josje Hofland about the progress on this project.

Recommendation to the Council: ROC recommends that the COI working party continue its work and that the proposed Rule E-learning platform be used to communicate with athletes, coaches and race officials

(b) Requests for clarification received

To receive an update on requests for clarification under Regulation 51 from the ISAF Competitions Manager

Antonio González de la Madrid gave a verbal summary of the clarifications received during this period.
19. Major Events

(a) America’s Cup
   To receive an update on the preparations for the 34th America’s Cup.
   Not discussed

(b) Volvo Ocean Race
   To receive an update on the preparations for the Volvo Ocean Race 2011-2012.
   Not discussed

(c) Olympic Sailing Competition
   To receive a report from the Chairman on the preparations for the 2012 Olympic Sailing Competition and the selection of race officials and to note the proposal for the format of the sailing competition.

(d) ISAF Sailing World Cup
   To receive a report from the Chairman on the ISAF Sailing World Cup and the involvement of ISAF race officials

(e) 2011 Worlds
   To receive a report from the Chairman on the preparations for the 2011 Worlds.

(f) Deferred Submission 081-09
   To consider submission 081-09 from the Hungarian Yachting Association and the Russian Yachting Federation about the introduction of “Middle Gates” and make a recommendation to Council.
   **Opinion: Reject**

(g) Deferred Submission 086-09
   To consider submission 086-09 from the Polish Yachting Association about ISAF Sailing World Cup events and make a recommendation to the Council.
   **Opinion: No recommendation**

20. Appointments of Race Officials

(a) Update
   To receive a report from the Competitions Manager on behalf of the Appointments Working Party.
   The Chairman noted that a new Appointment Working Party was appointed. Jan stated that he felt the IU appointments process for 2010 was unsatisfactory

(b) Future Race Official Appointments
   To discuss potential areas for improvement in the race official appointments process
   See submission 011-10 below.

(c) Submission 011-10
   To consider submission 011-10 from the Chairman of the Race Officials Committee about ISAF appointment of Chief Umpire, Jury Chair, Chief Measurer, Corse Representative or Principal Race Officer.
   **Recommendation to the Council:** Approve with the following amendment: Change “Chief Mesurer” to “International Measurer” in the last line.
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(d) Submission 012-10
To consider Submission 012-10 from the Chairman of the Race Officials Committee about ISAF appointment of Umpires and Judges.

Recommendation to the Council: Approve with the following amendment: Change “in consultation with” to “in conjunction with”

(e) Submission 144-10
To consider submission 144-10 from the Royal Spanish Sailing Federation about age limit for Race Officials at mayor events and make a recommendation to Council.

Opinion: Reject

21. Race Officials Reporting Systems
(a) Online reporting system
To receive a progress report on the implementation of the online reporting system
Not discussed

(b) Regatta Report Forms
To note the current report forms and receive a summary of the received regatta report forms
A summary of the reports received at ISAF Secretariat was given

22. Race Officials Conferences
To discuss plans for future race officials conferences.
A discussion took place whether the sub-committees would like one conference for them all or one for each discipline. Josje Hofland agreed to chair a working party on this.

23. Race Officials Seminar and Clinic Programme
(a) Seminars and Clinics 2010
To note the Seminar and Clinic Programme 2010.
The number and places of the different Clinics and Seminars was presented.
It was decided that Marianne Middelthon and Jan Stage will work on a new updated version of the procedures.

(b) Plans for Seminars and Clinics 2011
To discuss a possible plan for Seminars and Clinics in 2011 and onwards
The 2011 plan was presented subject to budget approval by the Council

(c) Entry System to ISAF Seminars and Clinics
To discuss possible entry requirements for ISAF Seminars and Clinics.
Not discussed.

(d) Race Management Seminar and Clinics Material
To note the status of updating seminar materials and examination.
Updated materials will be decided at Southampton meeting in December 2010.
24. **Appointment of Seminar Instructors**
   
   (a) Appointments of Seminar Instructors
   
   To note the appointments of Seminar Instructors
   
   Seminar Instructors were appointed for 2011.
   
   (b) Performance Assessors and Test Administrators
   
   To note the list of approved Performance Assessors and Test Administrators
   
   Performance Assessors and test Administrators were appointed for 2011.

25. **Race Officials Publications**
   
   (a) Race Officials Manuals
   
   To receive a report on the updates of the Race Officials Manuals
   
   (b) Publication of ISAF Standard Documents
   
   To discuss and note the publication of ISAF Standard documents

26. **Q&A Panel**
   
   (a) Q&A Panel 2010
   
   To receive a report from the Chairman concerning the Q&A Panel
   
   The Chairman gave a report of the Q&A Panel and thanked all the members particularly Tony Mooney, Chairman of the Panel
   
   (b) ISAF Q&A Booklet
   
   To note the publication of the Q&A booklet

27. **Racing Rules Submissions**
   
   To specifically consider the following submission proposing changes to the Race Rules of Sailing:

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<th>Number</th>
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<td>Royal Yachting Association</td>
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<td>Rule 20 and the Preamble to Section C</td>
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<td>159-10</td>
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<td>US Sailing</td>
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<td>167-09</td>
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<td>New Case, Rule 16.1, Rule 18.2</td>
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<td>The Call Book for Match Racing – New Call MR 40</td>
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<td>234-10</td>
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<td>The Call Book for Match Racing - New Call MR 41</td>
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<td>235-10</td>
<td>Chairman Racing Rules Committee</td>
<td>The Call Book for Match Racing – New Call MR 42</td>
<td>Approve</td>
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28. **Standard Sailing Instructions for SWC Events**
   
   To note the standard NOR, Sailing Instructions and Jury Guidelines for 2011 SWC events.
   
   Not discussed

29. **Umpired Fleet Racing Rules – Addendum Q**
   
   To receive an update from the working party
   
   Not discussed

30. **ISAF Race Officials Uniforms**
   
   (a) Update report
       
       To receive an update on the Race Officials Uniforms from the ISAF Competitions Manager.
       
       The Chairman stated that the current deal with Helly Hansen has finished and ISAF are currently in discussions with Gill/Atlantis with a view to agreeing a new deal. Race Officials will be provided with two poloshirts, bag and hat to begin with and then there will be a secure website where Race Officials can buy more kit at 50% off the retail price. They are also looking at having umpire/judges bibs.

   (b) Future Plans
       
       To discuss plans for another uniform project for the next years.
       
       Covered in (a) above.

31. **Reports from the Race Officials Sub-committees**
   
   (not covered elsewhere in the agenda)
   
   (a) International Judges Sub-committee
   
   (b) International Measurers Sub-committee
   
   (c) International Umpires Sub-committee
Race Officials Committee Minutes

(d) Race Management Sub-committee

32. Annual Report
To note that the Chairman of the Race Officials Committee will make a report to the ISAF Council meeting

33. Any Other Business
The Race Officials Committee wanted to wish Ronnie McCracken well in his recovering from illness.
Jan Stage commented that he was pleased to see changes and improvements in the ISAF appointment process. He stated that the IUSC had lost many potential IUs due to the prior appointment process.

34. Summary of Meeting
The chairman thanked the members of the Race Officials Committee and the members of the Sub-committees for their contribution and cooperation over the last twelve months.

The meeting will be closed to observers from the following item onwards

35. Race Officials Performance Investigations
To receive a report from the chairman regarding investigations undertaken in accordance with Regulation 34.
The Chairman gave a verbal report regarding investigation in accordance with Regulation 34 during 2010.

36. Race Officials Commendations
To consider recommendations for ISAF commendations
The committee considered recommendations for ISAF commendations.

37. ISAF Race Officials Appointments
To consider the list of nominations for appointment and reappointment as International Judge, International Measurer, International Race Officer and International Umpire.
The Committee discussed and acted upon the Sub-committees recommendations for appointments
Note that any ROC member with an application for reappointment left the room during that discussion.